

CULBERTSON SCHOOL DISTRICT #17 J/R/C
RICHLAND/ROOSEVELT COUNTIES
CULBERTSON, MONTANA

NOTICE OF REGULAR SCHOOL BOARD MEETING

Wednesday–June 19, 2019, 6:30 PM

PREVIEW BILLS.....6:15 PM

CALL TO ORDER.....6:30 PM

ROLL CALL

01. Action, establish quorum

RECOGNITION OF VISITORS

- 02.

APPROVE AGENDA

03. Action, approve agenda

PUBLIC COMMENT FOR AGENDA ITEMS

- 04.

MINUTES OF PREVIOUS MEETINGS

05. Action, approve minutes from the following meeting(s)
- a. May 14, 2019 (Regular Board Meeting)
 - b. May 21, 2019 (Special Board Meeting)
 - c. June 4, 2019 (Special Board Meeting)

FINANCE REPORT

06. Action, pay bills, approve investments, and note cash & extra-curricular balances

REPORTS

- 07. Information, Student Representative Report
- 08. Information, Teacher Report
- 09. Information, Activities Director Report
- 10. Information, Technology Systems Administrator Report
- 11. Information, Principal Report
- 12. Information, District Clerk Report
- 13. Information, Superintendent Report

* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever changing world.

UNFINISHED BUSINESS

NEW BUSINESS

14. Action, Resignation(s)
15. Action, 2019-2020 Certified Staff Contract(s)/Assignment(s)/Reassignment(s)
16. Action, 2019-2020 Classified Staff Contract(s)
17. Action, 2019-2020 Extra-Curricular Staff Contact(s)
 - a. High School Golf Head Coach
 - b. High School Track Head Coach
 - c. High School Football Assistant Coach(es)
 - d. High School Volleyball Assistant Coach(es)
 - e. High School Speech & Drama Assistant Coach(es)
 - f. High School Cross Country Assistant Coach(es)
 - g. High School Boys' Basketball Assistant Coach(es)
 - h. High School Girls' Basketball Assistant Coach(es)
 - i. Junior High Football Head Coach
 - j. Junior High Football Assistant Coach(es)
 - k. Junior High Volleyball Head Coach
 - l. Junior High Volleyball Assistant Coach
 - m. Junior High/Elementary Cross Country Head Coach
 - n. Junior High Girls' Basketball Head Coach
 - o. Elementary Girls' Basketball Head Coach
 - p. Student Council Advisor
 - q. Annual Advisor
 - r. National Honor Society Advisor
 - s. Title IX Coordinator
 - t. Drug & Alcohol Coordinator
 - u. BPA Advisor
 - v. Activities Director
18. Action, Budget Amendment Resolution
19. Action, MHSA Speech & Drama Cooperative Renewal
20. Action, MARCO Print Management Contract
21. Action, Impact Aid Policy
22. Action, Disposition of Property - Books & Computer Equipment
23. Action, Facility Rental Policy/Agreement
24. Action, Fund Raising Adjudication
25. Action, Policy Updates
26. Action, End-of-Year Expenditures

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Mission

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PUBLIC COMMENT FOR NON-AGENDA ITEMS

27.

REPORTS (Continued)

28. Information, Trustees Reports/Requests.

DATE/TIME FOR NEXT MEETING

29. Date: Tuesday, July 16th Time: 6:30 p.m.
Potential Conflicts: None
Suggested Changes: None

ADJOURNMENT

30. Time of adjournment: _____

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Mission

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Public Comment

(Agenda Items)

The Culbertson School Board of Trustees would like to encourage public comment on any agenda item during the time that it is presented. If any visitor has any particular agenda item or items on which to comment, we would ask that you please indicate your intentions by raising your hand at that time so that the chair may properly recognize you.

Thank you.

SCHOOL BOARD MINUTES
REGULAR MEETING
May 14, 2019
Tuesday – 6:30 p.m.

The Board met in regular session on Tuesday, May 14, 2019, at 6:30 p.m. Trustees present were: Chair Paul Finnicum, Luke Anderson, Eric Bergum, Mark Colvin, and Gy Salvevold. Representatives were: Larry Crowder, Mike Olson, Dave Solem, and Lora Finnicum. Visitors were recognized.

Eric Bergum made motion to approve the agenda. Mark Colvin seconded motion. Motion carries unanimously. Notice for public comment given.

General fund levy election results were canvassed: For Elementary General Fund Levy 171, Against 81. Levy passed. For Three-Year Trustee Gy Salvevold 157, Ian Walker 18, Cassie Williams 76, Spoiled 2. Luke Anderson made motion to validate the election results. Mark Colvin seconded motion. Motion carries unanimously. Newly elected trustee Gy Salvevold was sworn in. Chair calls for reorganization of the Board. Gy Salvevold made motion to nominate Paul Finnicum as Chair. Luke Anderson seconded motion. Motion carries unanimously. Mark Colvin made motion to nominate Luke Anderson as Vice-Chair. Gy Salvevold seconded motion. Motion carries unanimously. Mark Colvin made motion to appoint Lora Finnicum as District Clerk. Eric Bergum seconded motion. Motion carries unanimously.

Luke Anderson made motion to approve the minutes of April 16th (regular board), April 29th (special board) and May 6, 2019 (technology committee) meeting(s). Mark Colvin seconded motion. Motion carries unanimously.

Eric Bergum made motion to pay the May bills, approve investments, note cash and extra-curricular balances. Mark Colvin seconded motion. Motion carries unanimously.

Payroll Warrants	52280 to 52432
Claims Warrants	64739 to 64825

Reports were presented. BPA Chapter attended the National Convention in California with a couple events placing in the Top 15. Students thanked the Board for supporting the chapter. Student Council presented the new team banners for display in the gym. New officers were recognized. Jeri Gustafson thanked the Board for supporting Explore America and discussed possible travel in June. New school records were set for JH Girls Track relay team and high jump.

Mark Colvin made motion to hire Francis LaBonty Jr as custodian. Eric Bergum seconded motion. Motion carries unanimously.

Luke Anderson made motion to approve the resignation letter from Alyssa Seifert. Gy Salvevold seconded motion. Motion carries unanimously.

Mark Colvin made motion to offer tenure teaching contract to Rhonda Seitz for the 2019-2020 school year. Luke Anderson seconded motion. Motion carries unanimously. Gy Salvevold made motion to hire Joy Young as Second Grade Teacher for 2019-2020. Eric Bergum seconded motion. Motion carries unanimously.

SCHOOL BOARD MINUTES
REGULAR MEETING
May 14, 2019
Tuesday – 6:30 p.m.

Gy Salvevold made motion to approve the following teacher assignments: Bushlen, Harvey to Kindergarten, Nickoloff, Brock to 1st Grade, Parker to 2nd Grade, McDonald to 3rd Grade, Berwick to 4th Grade, Iverson to 5th Grade, Welch to K-12 Art, Forbregd to K-12 Counselor, C.Olson to K-12 Librarian, Taberna to K-12 Music, B.Nielsen to K-12 PE, Ator to K-12 Special Education, Seitz to JH English/Math, J.Nielsen to 7-12 Ag Education, Owan to 7-12 Business Education, Solem to 8-12 Social Studies, Schledewitz to HS Science, Pust to HS Math, and Gustafson to JH/HS Title. Luke Anderson seconded motion. Motion carries unanimously.

Eric Bergum made motion to hire classified staff: Susan Benson, Cook's Helper; April Deen, Title I Aide; Paula Dehner, Aide; Teri George, Head Cook; Norine Haugland, Custodial Director; Mike Jasper, Custodian; Kaylynn Raaum, Activities Secretary; Misty Kim, Special Education Aide; Francis LaBonty Jr, Custodian; Jennifer Lambert, Title I Aide; Rhonda Larsen, School Secretary; Steve Larsen, Maintenance Director; Mary Machart, JMG Program Coordinator; Sande Marchwick-Wix, Special Education Aide; Tiffany Nielsen, Special Education Aide; Tessa Rumsey, JOM & Title VI Home School Coordinator; Candy Thorpe, Custodian; and Camille Williams-Naylor, Custodian. Mark Colvin seconded motion. Motion carries unanimously.

Gy Salvevold made motion to hire Dave Helmer as HS Boys' Basketball Head Coach. Eric Bergum seconded motion. Motion carries unanimously.

Eric Bergum made motion to renew the HS Cross Country Cooperative Agreement with Bainville for boys and girls for 2019-2022. Mark Colvin seconded motion. Motion carries unanimously.

Luke Anderson made motion to approve name change on all bank signature cards from Karen Helfrich to Karen Raaum. Mark Colvin seconded motion. Motion carries unanimously.

Mark Colvin made motion to approve the indemnity bond, void and re-issue claims warrant #64490 to Arne Iverson. Luke Anderson seconded motion. Motion carries unanimously.

Mark Colvin made motion to approve the budget amendment proclamation in the elementary general fund for \$543,165 and in the high school general fund for \$142,835. Luke Anderson seconded motion. Motion carries unanimously.

Board reviewed roofing project over the choir and special education rooms. Only one bid has been received. Board will table at this time. Mr. Crowder was also directed to get a quote on the Armory entrance roof.

Mark Colvin made motion to renew membership for 2019-2020 for Montana School Boards Association, Montana Rural Education Association, Montana Indian School Board Caucus, Montana Cooperative Services, Montana Quality Education Coalition, and the Montana School Group Insurance Authority. Eric Bergum seconded motion. Motion carries unanimously.


SCHOOL BOARD MINUTES
REGULAR MEETING
May 14, 2019
Tuesday – 6:30 p.m.

Technology Committee met. Eric Bergum made motion to approve the 2019-2020 Technology Budget as presented. Mark Colvin seconded motion. Board may consider a tech levy for future purchases when upgrading smartboards and computers to Windows 10. Motion carries unanimously.

Gy Salvevold made motion to hire Cassandra Lucas and Abigail Ator as Guest Teachers, pending successful background check. Luke Anderson seconded motion. Motion carries unanimously.

Board committee assignments will remain the same. Notice was given for public comment for non-agenda items. Comments received on school safety and visitor access in the building. Title IX policy recommendations will be discussed at the June board meeting. Next regular meeting scheduled for June 19, 2019 at 6:30 p.m. Meeting adjourned at 7:11 p.m.

Chairman of the Board


Clerk

SCHOOL BOARD MINUTES
SPECIAL MEETING
May 21, 2019
Tuesday – 7:00 a.m.

The Board met in special session on Tuesday, May 21, 2018, at 7:00 a.m. Trustees present were: Luke Anderson, Eric Bergum, and Mark Colvin. Representatives were: Larry Crowder.

No visitors were present. Mark Colvin made motion to approve the agenda. Eric Bergum seconded motion. Motion carries unanimously. Notice for public comment given.

Mark Colvin made motion to hire Russell Pfeifer as K-12 Music Teacher for 2019-2020. Eric Bergum seconded motion. Motion carries unanimously.

The quote from Apex Roofing was discussed. Other companies were contacted to provide a Conklin re-roof over the special ed and music rooms but failed to submit any quotes. Apex Roofing has provided quality service in the past. Eric Bergum made motion to approve Apex Roofing in the amount of \$32,774. Mark Colvin seconded motion. Motion carries unanimously.

Notice for public comment given on non-agenda items. Mr. Crowder updated the board on teacher positions and staffing was discussed. Meeting adjourned at 7:30 a.m.

Chairman of the Board


Clerk

SCHOOL BOARD MINUTES
SPECIAL MEETING
June 4, 2019
Tuesday – 7:00 a.m.

The Board met in special session on Tuesday, June 4, 2018, at 7:02 a.m. Trustees present were: Chair Paul Finnicum, Luke Anderson, Eric Bergum, Mark Colvin, and Gy Salvevold. Representatives were: Larry Crowder and Lora Finnicum.

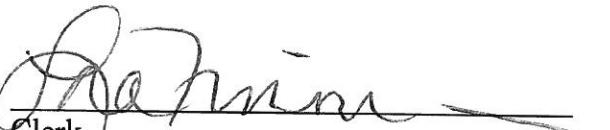
No visitors were present. Mark Colvin made motion to approve the agenda. Eric Bergum seconded motion. Motion carries unanimously. Notice for public comment given.

Eric Bergum made motion to hire Rhetta Wilson as Sped/Title I Teacher and Leanne Knapp as 3rd Grade Teacher for 2019-2020. Gy Salvevold seconded motion. Motion carries unanimously.

Luke Anderson made motion to retain legal services from MtSBA for personnel issue. Mark Colvin seconded motion. Motion carries unanimously.

Special board meeting scheduled for June 21st at 7 a.m. for offering certified staff contracts. Notice for public comment given on non-agenda items. Meeting adjourned at 7:16 a.m.

Chairman of the Board


Clerk

CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT
for the month of MAY 31, 2019

FUND	BEGINNING BALANCE	RECEIPTS	INVESTMENTS IN	INVESTMENTS OUT	DISBURSEMENTS	ENDING BALANCE	TREASURER BALANCE	VARIANCE
GENERAL	91,272.36	375,992.72	-	-	376,483.11	90,781.97	90,781.97	(0.00)
TRANSP	10,899.20	61,725.50	-	-	57,388.31	15,236.39	15,236.39	0.00
RETIREM	120,760.34	53,893.33	-	-	56,092.05	118,561.62	118,561.62	-
MISC	(127.00)	-	-	-	38,627.36	(38,754.36)	(38,754.36)	-
Misc	2,880.11		-	-		2,880.11		
Title	(9,964.67)				25,790.49	(35,755.16)		
Ind Ed	(2,311.77)				7,356.12	(9,667.89)		
JMG	348.64				348.64	-		
SRS	672.40				4,074.76	(3,402.36)		
JOM	8,248.29				1,057.35	7,190.94		
AD ED	5,509.14	2,896.42	-		234.00	8,171.56	8,171.56	-
COMPAB	1.27		-			1.27	1.27	-
IMPACT	20,311.70		-			20,311.70	20,311.70	-
TECH	0.90		-			0.90	0.90	-
FLEX	(167,067.40)		-			(167,067.40)	(167,067.40)	-
COOP	79.00	135,725.09	216,063.00	222,520.00	129,346.89	0.20	0.20	0.00
PR	36,432.66	782,552.10	-		343,171.10	475,813.66	475,813.66	-
CL	3,979.76	292,380.89	-		229,159.37	67,201.28	67,201.28	-
ELEM	122,051.93	1,705,166.05	216,063.00	222,520.00	1,230,502.19	590,258.79	590,258.79	(0.00)
GENERAL	(39,868.73)	257,034.65	-		239,078.95	(21,913.03)	(21,913.03)	(0.00)
TRANSP	8,603.95	47,256.71	-		33,684.29	22,176.37	22,176.37	-
LUNCH	165.88	11,613.08	-		11,266.11	512.85	512.85	(0.00)
RETIREM	142,268.12	19,725.31	-		33,422.82	128,570.61	128,570.61	-
MISC	(116,914.94)	-	-	-	3,439.27	(120,354.21)	(120,004.21)	(350.00)
Misc	(121,834.21)		-		170.00	(122,004.21)		
AG	-					-		
Adv Ag	2,000.00					2,000.00		
BUS	1,174.13				1,174.13	-		
JMG	1,745.14				1,745.14	-		
Perkins	-				350.00	(350.00)		
AD ED	7,072.89	3,004.92	-		234.00	9,843.81	9,843.81	-
DR ED	2,143.29		-			2,143.29	2,143.29	-
COMPAB	2.35		-			2.35	2.35	-
IMPAC	10,463.43		-		3,136.39	7,327.04	7,327.04	0.00
TECH	0.16		-			0.16	0.16	-
FLEX	2.84		-			2.84	2.84	-
ENDOW	94,798.89	16.44	59,094.00	65,000.00		88,909.33	88,909.33	-
HS	108,738.13	338,651.11	59,094.00	65,000.00	324,261.83	117,221.41	117,571.41	(350.00)
TOTAL	230,790.06	2,043,817.16	275,157.00	287,520.00	1,554,764.02	707,480.20	707,830.20	(350.00)

CULBERTSON SCHOOL DISTRICT
Cash Equivalent Accounts Summary
May 31, 2019

	Beginning Balance	Receipts <i>reconciled bank credits</i>	Expenses <i>reconciled bank debits</i>	Ending Balance
GENERAL FUNDS 101 & 201 - ASSET 102:				
First Community Bank Hot Lunch Revolving Account No. 335266	\$ 8,471.26	\$ 2,891.48	\$ 4,127.40	\$ 7,235.34
First Community Bank PaySchools Savings Account No. 5000521	\$ 0.89	\$ -	\$ -	\$ 0.89
First Community Bank Pcard Account No. 4205644	\$ 1,218.15	\$ 25,088.72	\$ 25,086.59	\$ 1,220.28
Synovus AFLAC Cafeteria Plan Account No. 000-329-492-7	\$ 12,387.91	\$ 1,424.17	\$ 1,252.54	\$ 12,559.54
Cash Equivalent Total	\$ 22,078.21	\$ 29,404.37	\$ 30,466.53	\$ 21,016.05
	Fund 101 Balance: \$ 10,508.03		Fund 201 Balance: \$ 10,508.02	
	102 Debit (Credit) \$ (531.08)		970 Credit (Debit) \$ (531.08)	

GENERAL FUNDS 101 & 201 - ASSET 103:

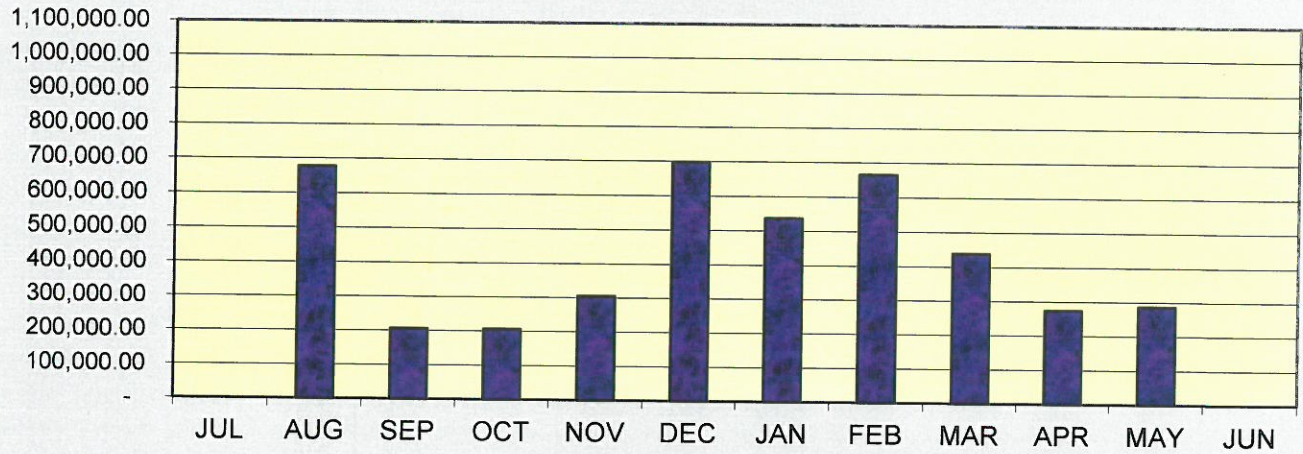
First Community Bank Petty Cash Account No. 332364	\$ 300.00	\$ -	\$ -	\$ 300.00
Cash Equivalent Total	\$ 300.00	\$ -	\$ -	\$ 300.00
	Fund 101 Balance: \$ 150.00		Fund 201 Balance: \$ 150.00	
	103 Debit (Credit) \$ -		970 Credit (Debit) \$ -	

ACTIVITIES FUND 284 - ASSET 102:

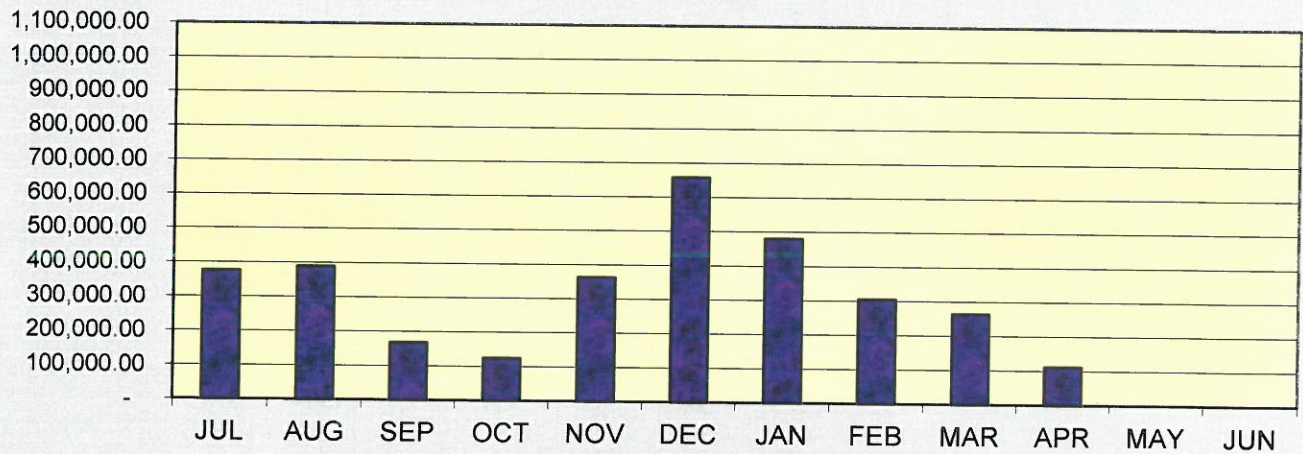
First Community Bank Activities Account No. 332356	\$ 64,026.33	\$ 9,891.54	\$ 16,980.47	\$ 56,937.40
Cash Equivalent Total	\$ 64,026.33	\$ 9,891.54	\$ 16,980.47	\$ 56,937.40
	102 Debit (Credit) \$ (7,088.93)		970 Credit (Debit)	

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201182012126128129182201210212214215217218221226228229281TOTAL	-	-	-	-	-	93,446.00	72,439.00	174,830.00	47,673.00	-	-	-
110 Transport	-	-	-	-	-	44,579.00	16,383.00	7,081.00	19,300.00	-	-	-
114 Retirement	-	-	-	-	-	31,328.00	-	-	-	-	-	-
115 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
117 Adult Ed	-	-	-	-	-	-	5,477.00	5,310.00	5,319.00	-	-	-
121 Comp Abs	-	-	-	-	-	-	1.00	1.00	1.00	-	-	-
126 Impact Aid	-	-	-	-	-	-	47,315.00	10,752.00	10,767.00	-	-	-
128 Technology	-	-	-	-	-	-	-	-	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	-	470,668.00	207,404.00	207,015.00	254,997.00	268,432.00	219,599.00	239,435.00	265,417.00	216,063.00	222,520.00	-
201 General	-	-	-	-	-	8,755.00	-	7,909.00	-	-	-	-
210 Transport	-	-	-	-	-	39,194.00	34,574.00	27,811.00	15,605.00	-	-	-
212 Hot Lunch	-	-	-	-	-	7,623.00	3,222.00	-	842.00	-	-	-
214 Retirement	-	69,218.00	-	-	32,660.00	44,627.00	-	16,884.00	-	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	-	-	-	-	6,348.00	6,890.00	5,034.00	7,032.00	7,082.00	-	-	-
218 Drivers Ed	-	-	-	-	2,140.00	2,140.00	2,140.00	2,141.00	2,142.00	-	-	-
221 Comp Abs	-	-	-	-	2.00	2.00	2.00	2.00	2.00	-	-	-
226 Impact Aid	-	-	-	-	9,579.00	21,075.00	21,078.00	56,786.00	6,040.00	-	-	-
228 Technology	-	-	-	-	-	-	-	-	-	-	-	-
229 Flex	-	-	-	-	-	2.00	2.00	2.00	2.00	-	-	-
281 Endow	-	138,355.00	-	-	2.00	130,505.00	110,505.00	110,545.00	59,156.00	59,094.00	65,000.00	-
TOTAL	-	678,241.00	207,404.00	207,015.00	305,728.00	698,598.00	537,771.00	666,521.00	439,348.00	275,157.00	287,520.00	-
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201182012126128129182201210212214215217218221226228229281TOTAL	-	-	-	-	-	26,478.00	-	-	-	-	-	-
110 Transport	-	-	-	-	-	77,311.00	-	-	-	-	-	-
114 Retirement	-	-	-	-	-	-	-	-	-	-	-	-
115 Misc Fed	-	-	-	-	-	1,705.00	-	-	-	-	-	-
117 Adult Ed	-	-	-	-	-	8,615.00	-	-	-	-	-	-
121 Comp Abs	-	-	-	-	-	4,141.00	-	-	-	-	-	-
126 Impact Aid	-	-	-	-	-	-	-	-	-	-	-	-
128 Technology	-	-	-	-	-	35.00	-	-	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	326,956.00	281,373.00	168,822.00	125,000.00	254,759.00	288,053.00	343,461.00	305,727.00	264,823.00	112,356.00	-	-
201 General	-	-	-	-	-	26,351.00	-	-	-	-	-	-
210 Transport	-	-	-	-	-	71,667.00	-	-	-	-	-	-
212 Hot Lunch	-	-	-	-	-	1,854.00	-	-	-	-	-	-
214 Retirement	-	-	-	-	-	29,751.00	20,499.00	-	-	-	-	-
215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
217 Adult Ed	-	-	-	-	-	8,038.00	7,819.00	-	-	-	-	-
218 Drivers Ed	-	-	-	-	-	1,282.00	1,282.00	-	-	-	-	-
221 Comp Abs	-	-	-	-	-	4,606.00	4,606.00	-	-	-	-	-
226 Impact Aid	-	-	-	-	-	-	14,658.00	-	-	-	-	-
228 Technology	-	-	-	-	-	13.00	13.00	-	-	-	-	-
229 Flex	-	-	-	-	-	2.00	2.00	-	-	-	-	-
281 Endow	50,000.00	108,043.00	-	-	108,784.00	108,784.00	88,800.00	-	-	-	-	-
TOTAL	376,956.00	389,416.00	168,822.00	125,000.00	363,543.00	658,686.00	481,140.00	305,727.00	264,823.00	112,356.00	-	-
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201182012126128129182201210212214215217218221226228229281TOTAL	-	5,830.00	-	-	149,384.00	65,431.00	132,052.00	-	-	-	-	-
110 Transport	-	33,670.00	629.00	-	71,827.00	48,513.00	-	-	-	-	-	-
114 Retirement	-	53,864.00	-	-	-	-	32,283.00	8,329.00	-	-	-	-
115 Misc Fed	-	-	-	-	2,473.00	2,473.00	2,473.00	2,474.00	-	-	-	-
117 Adult Ed	-	1,086.00	1,087.00	-	6,011.00	6,862.00	7,902.00	6,308.00	-	-	-	-
121 Comp Abs	-	10,680.00	3,680.00	-	10,683.00	10,683.00	10,684.00	10,686.00	-	-	-	-
126 Impact Aid	-	-	-	-	6,364.00	6,364.00	5,682.00	426.00	-	-	-	-
128 Technology	-	1,355.00	359.00	-	160.00	1,160.00	544.00	51.00	-	-	-	-
129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
182 Interlocal	-	287,024.00	230,784.00	284,545.00	240,367.00	265,385.00	319,415.00	274,050.00	227,774.00	-	-	203,313.00
201 General	-	50,195.00	-	-	39,514.00	-	-	-	-	-	-	-
210 Transport	-	17,391.00	6,648.00	-	58,854.00	42,223.00	29,496.00	-	-	-	-	-
212 Hot Lunch	-	682.00	-	-	-	10,422.00	588.00	7,080.00	-	-	-	-
214 Retirement	-	45,828.00	23,075.00	11,327.00	12,900.00	86,079.00	81,045.00	55,413.00	-	-	-	-
215 Misc Fed	-	-	-	-	1,500.00	5,706.00	1,019.00	1,020.00	-	-	-	-
217 Adult Ed	-	871.00	977.00	589.00	4,590.00	4,599.00	4,888.00	2,602.00	-	-	-	-
218 Drivers Ed	-	3,013.00	3,013.00	3,013.00	3,014.00	3,014.00	3,015.00	3,015.00	-	-	-	-
221 Comp Abs	-	9,447.00	9,447.00	9,449.00	9,451.00	9,452.00	9,454.00	9,455.00	-	-	-	-
226 Impact Aid	-	-	-	189.00	189.00	189.00	189.00	101.00	-	-	-	-
228 Technology	-	791.00	146.00	147.00	503.00	503.00	476.00	27.00	-	-	-	-
229 Flex	-	-	-	-	52.00	52.00	52.00	55.00	-	-	-	-
281 Endow	-	92,232.00	92,232.00	-	92,269.00	92,269.00	108,703.00	108,720.00	15,103.00	-	-	-
TOTAL	-	613,959.00	372,077.00	309,259.00	710,105.00	661,379.00	749,960.00	489,812.00	242,877.00	-	-	203,313.00

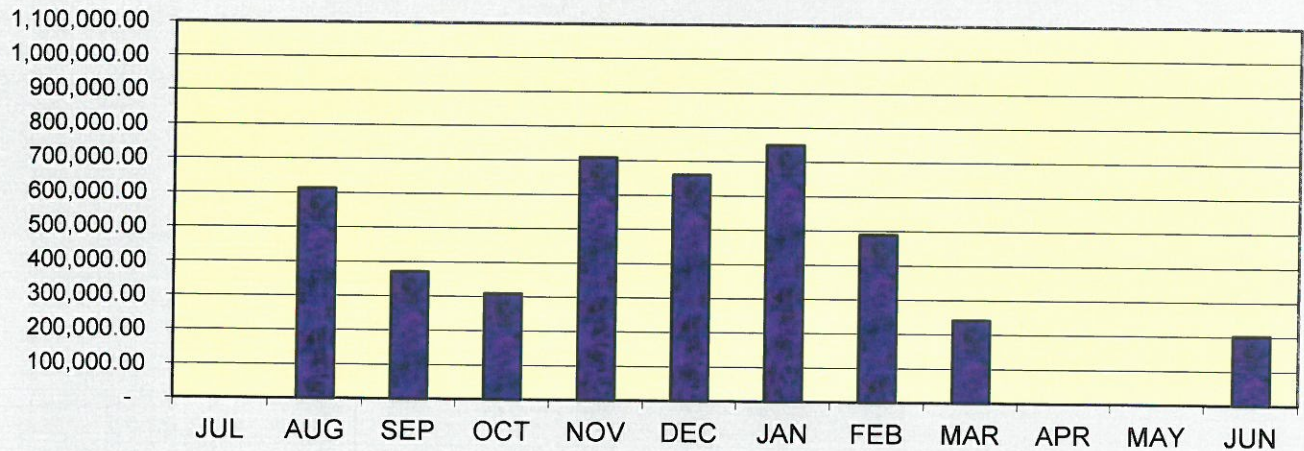
2018-19 INVESTMENTS



2017-18 INVESTMENTS



2016-17 INVESTMENTS



Culbertson Public School

Totals Report for May 2019
2018-2019

06/05/2019
10:28:10 AM

Checking
Savings
Investments

Account	Beginning	+ Receipts	- Expenditures	+ Transfers	= Ending
1 - ANNUAL	6,053.29	630.00	2,021.99	0.00	4,661.30
2 - ATHLETICS	2,705.29	1,467.82	1,027.84	0.00	3,145.27
3 - SENIOR 2018	0.00	0.00	0.00	0.00	0.00
4 - SENIORS 2019	2,183.32	0.00	680.97	0.00	1,502.35
5 - JUNIORS 2020	754.54	0.00	34.66	0.00	719.88
6 - SOPHOMORE 2021	3,392.97	0.00	0.00	0.00	3,392.97
7 - 8TH GRADE	0.00	0.00	0.00	0.00	0.00
8 - CHEERLEADER	559.92	0.00	54.36	0.00	505.56
9 - FFA	5,811.38	1,467.88	143.65	0.00	7,135.61
10 - BAND/CHOIR	2,011.42	501.40	0.00	-787.00	1,725.82
11 - STUDENT COUNCIL	6,264.62	40.00	1,355.65	0.00	4,948.97
12 - SPEECH AND DRAMA	958.86	0.00	0.00	0.00	958.86
13 - VO-AG REVOLVING	2,570.12	0.00	0.00	0.00	2,570.12
14 - FRESHMAN 2022	987.92	0.00	0.00	0.00	987.92
15 - PLAY	2,684.00	0.00	0.00	0.00	2,684.00
16 - JMG	2,208.29	0.00	783.30	0.00	1,424.99
17 - BPA	7,065.14	1,700.52	5,411.92	787.00	4,140.74
18 - EXPLORE AMERICA	4,960.70	3,200.00	1,695.79	0.00	6,464.91
19 - MUSIC PARENTS	3,671.08	298.93	1,588.26	0.00	2,381.75
20 - ART	1,576.68	0.00	0.00	0.00	1,576.68
21 - LIBRARY	2,160.38	161.99	0.00	0.00	2,322.37
22 - SPANISH CLUB	15.49	0.00	0.00	0.00	15.49
24 - Science Olympiad	1,602.34	423.00	0.00	0.00	2,025.34
	60,197.75	+ 9,891.54	- 14,798.39	+ 0.00	= 55,290.90



Culbertson School Board Meeting

Superintendent's Report

June 19, 2019

A. Events that I plan to attend for June and July.

June 4 th	Culbertson School Board Special Meeting
June 5 th	Roose-Valley Special Education Cooperative Meeting
June 10 th	Culbertson Town Council Meeting
	Culbertson Indian Education Parent Advisory Committee Meeting
June 11 th	Culbertson Fire Department Meeting
June 18 th	MHSA Class C Caucus @ Bozeman
June 19 th	Culbertson School Board Meeting
June 24 th	MREA Summer Meeting @ Bozeman
June 25 th	Culbertson Fire Department Training
July 8 th	Culbertson Town Council Meeting
July 9 th	Culbertson Fire Department Meeting
July 10 th	Culbertson Chamber of Commerce Meeting
July 16 th	Culbertson School Board Meeting
July 23 rd	Culbertson Fire Department Training

B. Other items for your consideration:

1. There are several planning pieces that we are working on for the immediate, as well as long term future. These projects include:
 - Updating the School Board Policy Manual: This service is available through the Montana School Boards Association at a cost of \$5000. After that there is an annual service contract of \$1000 per year to covers the cost of any new policies that should be added or exiting policies that require editing due to changes in law or interpretations of court cases.
 - Replacement of the oldest section of Playground Equipment: This project was first drafted back when Hannah Bawden was a senior, but was put on the back burner when the north gym addition and elementary addition took priority.
 - Replacement of the Football Field Lights: This project has also been placed on the back burner at the same time as the playground equipment.
 - Old Armory Renovation or Demolition: This, too, has been talked about but not very high on the priority list, just like the playground equipment and the football field lights. If renovated, the upgrades to this building should include: reroofing, replacement of windows, replacement of ceiling tiles, replacement of lighting, updating the propane boilers, replacement of the crash mats at the base of the stage, replacement of the paneling.

2. Other projects that maybe worth the Board's consideration into the future that have been discussed in the past from time to time include:
 - Replacement of the cinder track with an all-weather track.
 - Building or purchasing teacher housing.
 - Building an auditorium for music performances and plays.
 - Re-establishment of the Family Consumer Science classroom and the corresponding student organization FCCLA (Family, Career and Community Leaders of America).
3. Recruitment of Staff: We are currently advertising for two 6th grade teachers, K-12 Foreign Language, and Junior High Science/Social Studies. We are also seeking an Assistant Cook, Cook's Helper, and High School Title I Aide. We are currently advertising through the OPI website, the post office, and social media. We hope to advertise through the new local newspaper this upcoming week.

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at any time. I can be reached at 787-6246 (school), 787-5779 (home), 478-3330 (cell), or by email at crowderl@culbertson.k12.mt.us at any time.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-19-2019

AGENDA ITEM #: 14

AGENDA TITLE: Resignation(s)

SUMMARY: Attached please find resignation letters from Sunni Hilde and Misty Kirn.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

5.30.19

I Sunni Hilde resign from Culbertson
School as a paraprofessional for the year
2019.

Sunni Hilde

I Misty Bighorn - Kira will be leaving
my position as a Paraprofessional at the Culbertson
Public Schools Effective ~~all~~ 5/31/19.

Thank you
Misty Bighorn

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-19-2019

AGENDA ITEM #: 15

AGENDA TITLE: 2019-2020 Certified Staff Contract(s)/Assignment(s)/
Reassignment(s)

SUMMARY: Currently we are still advertising for 6th grade (2 positions), junior high science/social studies, and K-12 Foreign Language. I do not have any recommendations at this time for these positions, but that may change by the time of the Board meeting.

Our prospective High School English candidate has withdrawn at this time. I would like to recommend Jeri Gustafson be reassigned to High School English for the 2019-2020 school year.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-19-2019

AGENDA ITEM #: 16

AGENDA TITLE: Classified Staff Contract(s)

SUMMARY: Currently we are advertising for Evening Custodian, Assistant Cook, Cook's Helper, and High School Title I aide.

We have a kindergarten student that will require a one-on-one aide for the 2019-2020 school year. I would like to recommend Tessa Rumsey for this position. I will add JOM Home School Coordinator to the list of advertised positons.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-19-2019

AGENDA ITEM #: 17

AGENDA TITLE: 2019-2020 Extra-Curricular Contract(s)

SUMMARY: Attached is a list of positions and recommendations.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

[illegible]

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-19-2019

AGENDA ITEM #: 18

AGENDA TITLE: Budget Amendment Resolution

SUMMARY: Attached please find the two pages for the budget amendment resolution. This is the second part of the amendment process.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**BUDGET AMENDMENT RESOLUTION
CULBERTSON SCHOOL DISTRICT NO 17
ROOSEVELT COUNTY**

At a regular meeting of the Board of Trustees of Culbertson School District No 17, Roosevelt County, Montana, held June 19, 2019, at 6:30 p.m. in the Lunch Room, the following resolution was introduced:

WHEREAS, the Trustees of Culbertson School District No 17, Roosevelt County, Montana, have made a determination that as a result of an unforeseen need of the district that cannot be postponed without affecting the safety of students and employees or the educational functions of the district, the district's budget for the general fund does not provide sufficient financing to properly maintain and support the district for the entire current school year; and

WHEREAS, the Trustees have determined that an amendment to the elementary school budgets in the amount of \$543,165.00 and the high school budgets in the amount of \$142,835.00 is necessary under the provision of Section 20-9-161(6), MCA; for the purpose of building improvements and

WHEREAS, the anticipated source of financing the budget amendment expenditures shall be the oil and gas revenues;

THEREFORE BE IT RESOLVED that the Board of Trustees of Culbertson School District No 17, Roosevelt County, Montana, proclaims a need for an amendment to the elementary school budgets for fiscal year 2018-2019 in the amount of \$543,165.00 and the high school budgets for fiscal year 2018-2019 in the amount of \$142,835.00 under Section 20-9-161(6), MCA, for the purpose identified above, and;

BE IT FURTHER RESOLVED that the Board of Trustees of Culbertson School District No 17, Roosevelt County, Montana, will meet at 6:30 p.m. in the Lunch Room on June 19, 2019, for the purpose of considering and adopting the budget amendment.

Chairperson
Board of Trustees

District Clerk
Board of Trustees

DATE BUDGET AMENDMENT WAS ADOPTED: _____, 20__

List all budget expenditure line items and amounts:

101-100-1000-112	\$70,000.00
101-100-1000-117	\$30,000.00
101-100-1000-355	\$4,000.00
101-100-1000-610	\$45,765.00
101-100-2300-520	\$5,000.00
101-100-2300-530	\$4,500.00
101-100-2600-412	\$30,000.00
101-100-2600-421	\$10,300.00
101-100-2600-431	\$3,000.00
101-100-2600-433	\$10,000.00
101-100-2600-610	\$20,000.00
101-100-2600-623	\$10,000.00
101-100-2700-730	\$50,000.00
101-100-2740-440	\$11,000.00
101-100-2740-624	\$4,600.00
101-100-5200-840	\$159,000.00
101-100-5200-840	\$54,000.00
101-910-3100-630	\$22,000.00

\$543,165.00

201-100-1000-355	\$3,500.00
201-100-1000-455	\$5,000.00
201-100-1000-560	\$3,560.00
201-100-1000-610	\$25,775.00
201-100-2400-111	\$10,000.00
201-100-2600-412	\$7,700.00
201-100-2600-433	\$15,000.00
201-100-2600-610	\$17,500.00
201-100-2600-623	\$17,000.00
201-100-2740-440	\$5,000.00
201-100-2740-624	\$4,500.00
201-710-2700-118	\$6,500.00
201-710-3400-582	\$6,800.00
201-720-3500-118	\$8,000.00
201-720-3500-582	\$7,000.00

\$142,835.00

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-19-2019

AGENDA ITEM #: 19

AGENDA TITLE: MHSA Speech & Drama Cooperative Renewal

SUMMARY: The three year Cooperative Agreement between Bainville and Culbertson for Speech & Drama has expired. The Board is required to either renew the agreement or dissolve the cooperative. Jeri Gustafson would like to recommend the Board renew the agreement.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-19-2019

AGENDA ITEM #: 20

AGENDA TITLE: MARCO Print Management Contract

SUMMARY: This matter was discussed at the Technology Committee meeting in May and further reviewed and vetted by Mike and Lora. Based on their findings, they would like to recommend the Board approve the contract. Attached please find a copy of the contract.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					



COPIER/PRINTER RECOMMENDATION

A Proposal for:

Client Name:

Company

Name:

Culbertson Public School

Address:

Phone:

Email:

Date:

5/9/2019

Expiration Date:

Prepared By:

Technology

Advisor:

Shawn Benz

Phone:

701-250-2116

Email:

Shawn.benz@marconet.com

Web:

www.marconet.com

Document

Number:

DQM116073

taking technology further

MANAGED SERVICES

CLOUD SERVICES

BUSINESS IT SERVICES

CARRIER SERVICES

COPIERS & PRINTERS



marconet.com



MARCO MANAGED PRINT SERVICES

Supplies

Auto Toner Delivery
Supply Inclusive Agreement

Service

Travel Time
Service Labor
Factory Trained Technicians
Part Replacement
Printer Replacement

Account Management

Billing Support
Customized Invoicing
Fleet Optimization

Data Collection Agent

FM Audit/Print Tracker
Customized Reports

- Automated Meter Reporting
- Supply Levels
- Device Age
- Device Utilization

RECOMMENDED PRINT SOLUTION

ITEM	DESCRIPTION	QUANTITY
	KONICA BIZHUB C658 65-PPM COLOR MFP	2
	HP M428FDN 40-PPM MONOCHROME MFP	36

Teacher's Lounge Copier – Konica C658 Specifications

- 65 Black and White Pages Per Minute
- 65 Color Pages Per Minute
- 100 Sheet Bypass Tray
- (2) 500 Sheet Paper Tray
- (1) 2,000 Split Paper Tray
- (1) 2,500 Sheet Large Capacity Side Tray
- Reduction Enlargement Capabilities
- 300 Sheet Single Pass Document Feeder
- Automatic Duplexing
- Network Printing
- Network Scanning
- External Staple Finisher
- Scan to E-Mail/Network Folder
- User code tracking and restriction



Elementary School Copier – Konica C658 Specifications

- 65 Black and White Pages Per Minute
- 65 Color Pages Per Minute
- 100 Sheet Bypass Tray
- (2) 500 Sheet Paper Tray
- (1) 2,000 Split Paper Tray
- (1) 2,500 Sheet Large Capacity Side Tray
- Reduction Enlargement Capabilities
- 300 Sheet Single Pass Document Feeder
- Automatic Duplexing
- Network Printing
- Network Scanning
- External Staple Finisher
- Scan to E-Mail/Network Folder
- User code tracking and restriction



M428FDN MONOCHROME MFP

Replacing All Ink Jet and Brother Printers

- 40 Black and White Pages Per Minute
- 100 Sheet Bypass Tray
- (1) 250 Sheet Paper Tray
- Automatic Duplexing
- Network Printing
- Network Scanning
- Up to 8 ½" x 14" Printing



MANAGED ACCOUNT PROGRAM (MAP)

With Marco's Managed Account Program, all you pay for is the number of prints you produce. The following program includes the equipment, service, and supplies (except staples, paper and network troubleshooting services). The result is a system with the capabilities and features you need—without the administrative headaches. You may also upgrade or downgrade your equipment at any time as your needs change.

▪ Current Monthly Spend	\$2,344.10/Month
○ Copiers.....	\$831.36/Month
○ Printers.....	\$1,512.74/Month

▪ 60 Month MAP Agreement	\$1,971.29/Month
---------------------------------------	-------------------------

Copiers

- Black and White Prints **included** per Month: 50,357
- Black and White Print Overages: \$0.0069 /Print
- Color Prints **included** per Month: 5,235
- Color Print Overages: \$0.0459/Print

Includes all copiers listed above, as well as service and supplies

Printers

- Black and White Prints **included** per Month: 11,197
- Black and White Print Overages: \$0.0220 /Print
- Color Prints **included** per Month: 2,067
- Color Print Overages: \$0.120/Print

Includes all printers listed above, as well as service and supplies on above printers and existing HP laser devices

▪ Current Monthly Spend	\$2,344.10/Month
--------------------------------------	-------------------------

▪ Current Monthly Spend	\$1,971.29/Month
--------------------------------------	-------------------------

▪ Annual Savings	\$4,473.72/Year
-------------------------------	------------------------

DELIVERY, INSTALLATION, INITIAL SUPPLIES AND INITIAL TRAINING

Delivery, Installation, Initial Supplies & Initial Training.....Included

The above pricing does not include applicable sales tax.

Prices quoted are subject to change and should be verified before placing your order.

Accepted by: _____ Date: _____

By signing this proposal, you are authorizing Marco Technologies LLC to order, install and invoice the above listed equipment.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-19-2019

AGENDA ITEM #: 21

AGENDA TITLE: Impact Aid Policy

SUMMARY: This policy receives an annual review by the Board as per federal requirements. Attached please find a copy of the policy. At this time there are no recommendations for changes.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

1-04-115. Indian Education Equal Participation.

It is the intent of the Culbertson School District that all Indian children of school age have equal access to all programs, services, and activities offered within the school district. To this end, the Culbertson School District will consult with local tribal officials and parents/guardians of Indian children in the planning and development of Indian Policies and Procedures (IPPs), general education programs, and activities. These policies and procedures will be reviewed annually and revisions will be made within 90 days of the determination that requirements are not being adequately met.

ATTESTATIONS

The Culbertson School District attests that it has established Indian Policies and Procedures (IPPs) as required in section 7004 of the Impact Aid law for any children claimed who reside on eligible Indian lands. The IPPs have been adequately disseminated to the tribes and parents/guardians of children residing on eligible Indian lands. A copy of the current policies and procedures will be attached to the annual Impact Aid application.

The Culbertson School District attests that it has provided a copy of written responses to comments, concerns, and recommendations received from tribal leaders and parents/guardians of Indian children through the Indian policies and procedures consultation process and disseminated these responses to tribal leaders and parents/guardians of Indian children prior to the submission of their annual Impact Aid application.

Indian Policies and Procedures

The following Indian policies and procedures become effective upon School Board approval.

Policy 1: The Culbertson School District will disseminate relevant applications, program plans, and information related to the district's education program and activities with sufficient advance notice to allow tribes and parents/guardians of Indian children the opportunity to review and make recommendations. [34CFR222.94(a)(1)]

Procedure 1: The Culbertson School District will disseminate information and seek timely input regarding the following education programs (including, but not limited to): Title I, Part A, Title I, Part C, Title I, Part D, Title II, Part A, Title III, Part A, Title IV, Part A, Title IV, Part B, Title V, Part B subpart 2, Title VI, Part A, subpart 1, Title VII-Impact Aid programs, Johnson O'Malley programming.

The completed applications, evaluations, and program planning will be made available to parents/guardians of Indian children, Tribal officials, and the Indian Education Committee and a summary will be prepared and disseminated two weeks in advance of public school board meetings held prior to the submission of these federal program grants to afford all interested parties the opportunity to review the documents with sufficient time to provide

1-04-115. Indian Education Equal Participation. (page 2)

thoughtful input at the public meetings. These school board meetings will be publically advertised via the Culbertson School District website and emails to allow all interested parties to attend. In addition, representatives from the District will schedule meetings with the Indian Education Committee to seek input.

Parents/guardians of Indian children, tribal officials, the Indian Education Committee, and any other interested persons can review assessment data to help develop or modify educational programs and services allowing for the participation of Indian students on an equal basis in the district.

Minutes from the Indian Education Committee meetings will be posted on the District's website for all patrons and Tribal officials to review. This will allow for ongoing dissemination of information.

Policy 2: The Culbertson School District will provide an opportunity for the Fort Peck Tribe and parents/guardians of Indian children to provide their views on the District's educational program and activities, including recommendations on the needs of their children and on how the District may help those children realize the benefits of the educational programs and activities. [34CFR222.94(a)(2)]

Procedure 2: The Indian Education Committee (Parent Advisory Committee) of the Culbertson School District will meet each trimester of the school year for the purpose of addressing comments and concerns of parents/guardians of Indian children regarding the District's educational programs and activities. The meeting agendas are posted and all meeting are open to the public allowing for tribal officials as well as parents/guardians of Indian children the opportunity to submit comments and recommendations for consideration.

A school board representative is a non-voting member of the Indian Education Committee (Parent Advisory Committee). This representation allows for the discussion of the needs of the students and ideas to be brought forward to both the Indian Education Committee, as well as the School Board.

At each of the Culbertson School Board meetings, a section of time is set aside for communications from the public. This is a time to offer comments and suggestions regarding programming for Indian students. In addition, two school board meetings are scheduled in June and July which are specifically devoted to addressing questions regarding federal programs. Based upon suggestions, preferred methods of communication as well as maximized participation from tribal officials as well as parents/guardians of Indian children will be seriously considered.

Information will be included in student handbooks/enrollment packets regarding opportunities to provide input to the District.

1-04-115. Indian Education Equal Participation. (page 3)

The District and Indian Education Committee representatives will schedule meetings with the Fort Peck Tribe to discuss ongoing programming goals.

Policy 3: The Culbertson School District will annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the District's education program and activities. [34CFR222.94(a)(3)]

Procedure 3: The Culbertson School District will take the following measures to annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the District's education program and activities.

- A. The Culbertson School District will monitor Indian student participation in all academic and co-curricular activities.
- B. School district administration will review school data to assess the extent on Indian children's participation in the District's educational programs on an equal basis.
- C. The Culbertson School District will share its assessments of district funding, Indian participation, related academic achievements, and other related data will be shared with the parents/guardians of Indian children and tribal officials by email.
- D. Parents/guardians of Indian children, tribal officials, and other interested parties may express their views on participation through direct communications with the school district, at any school board meeting, or to the Indian Education Committee (Parent Advisory Committee).
- E. Copies of the annual reports will be provided to tribal officials.

Policy 4: The Culbertson School District will modify the IPPs if necessary, based upon the results of any assessment or input described in this document. [34CFR222.94(a)(4)]

Procedure 4: During the organization meeting of the Indian Education Committee (Parent Advisory Committee), the Indian Policies and Procedures will be reviewed and revised if necessary. Once this has happened, the document will be forwarded to the Culbertson School Board as well as the tribal officials and the parents/guardians of Indian children for review and consideration. If necessary, the Indian Education Committee may suggest revisions at other times of the year as appropriate. Any updates will be sent to parents/guardians of Indian children and tribal officials within two weeks of adoption by the Culbertson School Board.

Policy 5: The Culbertson School District will respond at least annually in writing to comments and recommendations made by tribal officials or parents/guardians of Indian children, and disseminate the responses to the tribal officials and parents/guardians of Indian children prior to the submission of the IPPs by the LEA. [34CFR222.94(a)(5)]

1-04-115. Indian Education Equal Participation. (page 4)

Procedure 5: The Culbertson School District will at least annually respond in writing to comments and recommendations made by the Indian Education Committee (Parent Advisory Committee), tribal officials, or parents/guardians of Indian children, and disseminate the responses to all parties by email prior to the submission of the IPPs by the District.

Policy 6: The Culbertson School District will provide a copy of the IPPs to the Fort Peck Tribe. [34CFR222.94(a)(6)]

Procedure 6: The Culbertson School District will annually provide a copy of the current Indian Policy and Procedures to the Fort Peck Tribe by email within two weeks of being adopted by the Culbertson School Board.

Adopted:	March 20, 1984		
Revised:	June 21, 1988	January 18, 2000	October 24, 2005
	June 25, 2008	June 23, 2009	August 19, 2010
	August 16, 2011	June 19, 2012	June 17, 2013
	June 17, 2014	June 17, 2015	June 23, 2016
	June 20, 2017	January 16, 2018	June 21, 2018

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-19-2019

AGENDA ITEM #: 22

AGENDA TITLE: Disposition of Books & Computer Equipment

SUMMARY: There are approximately five novel sets from the high school English department and some various computer equipment pieces (6 desktop computers, 1 laptop, 1 I pad keyboard, and 1 printer) that we wish to dispose of at this time. We recommend these items go to the trash bid instead of going out for sale due to the condition of these items.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-19-2019

AGENDA ITEM #: 23

AGENDA TITLE: Facility Rental Policy/Agreement

SUMMARY: Attached please find a copy of the Facility Rental Agreement (front and back pages) and the School Board Policies that addresses this matter. You may recall this item was the subject of a written complaint from a community member in April.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

CULBERTSON PUBLIC SCHOOLS

P.O. Box 459
423 First Avenue West
Culbertson, Montana 59218-0459
Phone: (406) 787-6241 • Fax: (406) 787-6244

FACILITY/EQUIPMENT RENTAL AGREEMENT

Renter: _____

Phone: _____

Facility/equipment to be used: _____

Date(s)/Time(s) of use: _____

Purpose of the rental: _____

Do you represent a non-profit group/organization? Yes _____ No _____

Is the purpose of this rental to make a profit? Yes _____ No _____

Will you need keys to access the facility? Yes _____ No _____

It is understood that the renter will comply with the following directives:

- a. There will be no drug, alcohol, tobacco, or weapons brought into the school facility.
- b. The renter will provide proper supervision of the activity.
- c. The renter will be responsible for cleanup following the activity.
- d. The renter will be responsible for all damages.
- e. The renter will provide liability insurance.

It is further understood that the Culbertson School District may assign a rental fee and/or clean up fee for the use of the facility. The Culbertson School District will not be liable for any accident, injury, or lawsuit resulting from the rental of its facilities under the terms of this agreement.

Signature of Renter

Date

For School Use Only

Signature of Authorization for District

Date

Rental Fee: _____

Cleanup Fee: _____

Office Secretary: _____

Date Received: _____

Old Armory

Maintenance _____

Janitorial _____

Athletic Director _____

Lunchroom/Kitchen

Maintenance _____

Janitorial _____

Kitchen _____

Gym

Maintenance _____

Janitorial _____

P.E. Teacher _____

Athletic Director _____

Directions

Please communicate with and receive signatures for the areas that need to be used.

Once signed return to the office and meet with Mr. Crowder or Mr. Olson to finalize use of school facilities.

If the use is for a fund raising event please make sure to have approval through student council.

If a cash box is needed for a school club or group please obtain activities clerk signature.

Activities Clerk _____

Cash Box needed on _____

Needs:

Technology Needs:

1-04-107. School Facility/Equipment Use.

- A. The primary purpose of all school facilities/equipment is for school use and school connected functions. On occasion it is necessary and reasonable that the facilities/equipment be made available to non-school organizations and individuals. The Board encourages community use of school facilities/equipment when they are not in use for educational programs.
- B. Groups or individuals using the facilities/equipment will conduct activities that are:
 - 1. orderly and lawful,
 - 2. not of a nature to incite others to disorder, and
 - 3. not restrictive by reason of race, creed, sex, or color.
- C. Local organizations and individuals within the school district that wish to utilize the school facility/equipment for non-profit activities, or local non-profit organizations that utilize the school facility/equipment for profit, can do so at no charge. Any organization and/or individual that wish to utilize the facility/equipment for profit will be required to pay a fee established by the superintendent.
- D. Facilities/equipment will be cleaned after each use, and it is the responsibility of the renter to have this done. Renters may contract with a school custodian to clean the facility/equipment with the cost of such custodial services to be paid by the renter. Some provision for cleaning the facility/equipment must be made prior to the superintendent approving the rental.
- E. Every renter shall provide for proper adult supervision.
- F. The superintendent shall establish a rental agreement form, and s/he shall establish procedures for following the intent of this policy. The superintendent shall be charged with the scheduling groups/individuals for using the facilities/equipment of the school.

Adopted: December 15, 1998
Revised: January 18, 2000

2-01-102. **Management.**

The superintendent shall have the following management responsibilities:

- A. the superintendent shall be the chief executive officer of the Board;
- B. the superintendent shall advise the Board of the need for new and/or revised policies, and initiate and guide the development of such policies for Board consideration. The superintendent shall develop such rules and procedures as may be necessary for the implementation of all Board policies;
- C. the superintendent shall have charge of the operations and maintenance of the buildings and equipment of the schools, and shall furnish the Board with a list of capital improvements and costs of same in a timely procedure;
- D. the superintendent shall be responsible for rental agreements and use of school facilities;
- E. the superintendent shall perform administrative duties as may be necessary in the event of unforeseen situations, subject to later consideration by the Board;
- F. the superintendent shall compose, in conjunction with the Culbertson Education Association an in accordance with the Master Agreement, the school calendar for Board adoption;
- G. the superintendent shall promote and develop an efficient and harmonious environment best suited to the progress and achievement of students;
- H. the superintendent shall perform all duties as required by law (MCA), and is responsible for maintaining school policies within the limits of Montana Codes and Office of Public Instruction directives;
- I. the superintendent shall make such additional management rules and regulations for the conduct of the schools as are proper provided that such additional rules and regulations do not conflict with those otherwise encompassed in state law or Board policy;
- J. the superintendent shall have the power to delegate and assign duties during school hours or for school sponsored events.

Adopted:

Amended: February 26, 1985
February 17, 1998
March 21, 2000

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-19-2019

AGENDA ITEM #: 24

AGENDA TITLE: Fund Raising Adjudication

SUMMARY: You may recall this item was also the subject of a written complaint from a community member in April. This matter is not specifically referenced in the Board Policy Manual. However, some time ago the Board asked the Student Council to act as a clearinghouse for all fund raising that takes place on school grounds. Initially, most of the fundraising was by school affiliated classes, clubs, and organizations. Since that time there have been more and more situations where groups (not affiliated with the school) have been seeking to fund raise as school activities and on school grounds. How does the Board wish to have these fund raising activities adjudicated from this point forward?

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 6-19-2019

AGENDA ITEM #: 25

AGENDA TITLE: Policy Updates

SUMMARY: This is the normal time of year to do some basic reviews of all the policies and make recommendations for any changes. I am currently still working on this for the meeting and should have some recommendations at that time. Please be reminded that the Board approves the first reading of all policy changes and posts the recommended changes for review and public comment for one month prior to adoption.

We are currently focusing on sexual harassment, bullying, intimidation, and hazing. Additionally, we are looking into possible recommendations for changes to Valedictorian/Salutatorian determination, courses for determination of class rank, placing on-line courses on the semester report cards, etc.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
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MEETING DATE: 6-19-2019

AGENDA ITEM #: 26

AGENDA TITLE: End-of-Year Expenditures

SUMMARY: Lora is finishing up the 2018-2019 fiscal year and would like to ask direction from the Board as to the spending priorities for some of the remaining funds. Lora is working on a complete list of potential expenditures and will have that available to the Board at the meeting on Wednesday.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Salvevold					
Anderson					
Bergum					
Colvin					

Public Comment

(Non-Agenda Items)

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during this “public comment” section. Individuals wishing to be heard by the Board shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments within a 3 minute time period. Citizens may comment on items within the jurisdiction of the school board that do not appear on this meeting’s agenda. Citizens may not comment on matters related to student or staff privacy or contested adjudicative matters. The Chairperson may control the comment period to ensure an orderly progression of the meeting and may redirect or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant.

Thank you.